Master of Education in Advanced Literacy Instruction
About Concordia University Texas

ABOUT
Concordia University Texas was founded in 1926 under the auspices of The Lutheran Church-Missouri Synod. Concordia University Texas is a private institution of liberal arts and sciences that offers numerous undergraduate and graduate degrees for traditional and non-traditional students.

Concordia University Texas provides students with a high-quality education so they are competent and knowledgeable in their chosen professions. Concordia students demonstrate high levels of workforce proficiency, which can be attributed to the revered faculty and their exposure to practical experience.

CONCORDIA UNIVERSITY TEXAS RANKS 18TH ON U.S. NEWS & WORLD REPORT’S 2010 “AMERICA’S BEST COLLEGES” LIST OF REGIONAL COLLEGES IN THE WEST.

Concordia University Texas is also a member of the Independent Colleges and Universities of Texas, the Association of Texas Colleges and Universities, the American Association of Colleges for Teacher Education, the Association of Independent Liberal Arts Colleges for Teacher Education, the Texas Association of Colleges for Teacher Education, the Association of Lutheran College Faculties, the American Association for Higher Education and the International Assembly for Collegiate Business Education. Concordia’s elementary and secondary teacher education programs are approved by the Texas Education Agency for preschool through grade 12.

MISSION STATEMENT
The mission of Concordia University Texas is developing Christian leaders.

CONCORDIA UNIVERSITY TEXAS ONLINE
The online educational opportunities at Concordia University Texas add value through convenience and flexibility, helping educators advance their careers and future. Concordia’s online program is designed for busy, working teachers who are interested in advancing their careers in the education field. Time often proves to be the main obstacle to higher education. Concordia’s online program allows educators to obtain their degree on their schedule.

ACCRREDITATION
Concordia University Texas is accredited by the Southern Association of Colleges and Schools, Commission on Colleges, to award degrees at the associate, baccalaureate and master’s level. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the status of Concordia University Texas. Normal institutional inquires, such as admission requirements, financial aid, education programs, etc., should be addressed directly to Concordia University Texas at 11400 Concordia University Dr., Austin, TX, 78726 or call 512-313-3000 and not to the Commission’s Office. The Commission on Colleges should be contacted only if there is evidence that appears to support a significant non-compliance with a requirement or standard established by the Commission on Colleges.
WELCOME TO CONCORDIA UNIVERSITY TEXAS ONLINE!

I am excited to welcome you to Concordia University Texas (CTX) Online, which delivers quality education straight to you.

Online education provides nontraditional students around the country with an accessible, convenient and flexible alternative to earn a degree. CTX’s fully online Master of Education (M.Ed.) in Advanced Literacy Instruction provides students with a quality online education.

CTX remains dedicated to our students and recognizes the need to provide more students with the opportunity to earn a degree online.

To learn more about the M.Ed. in Advanced Literacy Instruction, including the course schedule, please contact the online center with any questions or concerns. I look forward to working with you and building CTX’s online programs.

Alex Fitterer
Online Center Dean
Concordia University Texas
(512) 313-5607
online@concordia.edu
Concordia University Texas now offers a Master of Education (M.Ed.) in Advanced Literacy Instruction online. The online format allows working teachers the opportunity to continue their education without interrupting their daily routine. The online courses emulate the on-campus environment by providing educators with an atmosphere in which they can collaborate and interact with the professor and their peers.

The M.Ed. in Advanced Literacy Instruction will:

- Enhance personal proficiency as leaders and resource persons in literacy education
- Prepare for literacy instruction at early childhood, middle, and high school levels
- Strengthen reading and writing teaching across the curriculum
- Expand knowledge of children’s and adolescent literature
- Diagnose and remediate reading and writing difficulties
- Prepare for certification as a Reading Specialist

Students who complete this specialization will be eligible to take the TExES Reading Specialist exam. Students who pass will become certified as a Reading Specialist. A 16-week case study is required.

**M.ED. IN ADVANCED LITERACY INSTRUCTION COURSES**

30 Credit Hours
MED 5303: Curriculum Design & Practice
MED 5305: Classroom Teacher as Researcher
MED 5308: Ethics & Leadership in Education
MED 5309: Differentiated Instruction & Learning Theory
LTC 5330: Language Acquisition & Emergent Literacy
LTC 5331: Reading & Writing Across the Curriculum
LTC 5333: Literature & Literacy
LTC 5336: Literacy Improvement and Remediation
LTC 5338: Reading & Literacy Programs
LTC 5339: Evaluation & Diagnosis of Literacy Needs

**PROGRAM BENEFITS**

- **Convenience:** Flexibility is essential to students who manage a busy work schedule and personal commitments. Therefore, the online program at Concordia University Texas is proud to offer its students a chance to earn an education at their own convenience.

- **Degree Prestige and Value:** Since 1926, Concordia University Texas has provided students with education rooted in the liberal arts.

- **Quality Education:** Concordia University Texas believes in utilizing highly skilled and experienced instructors. Thus, students can be confident that they receive an education of the highest standard.

- **Year-round Help Desk:** In case any technical difficulties arise, a 24/7/365 Tech Support team is waiting to address student concerns and resolve issues.
ADMISSION REQUIREMENTS

GENERAL REQUIREMENTS:

• A bachelor’s degree from a regionally accredited institution of higher education or a recognized foreign institution of higher learning. For degrees obtained from foreign institutions, please refer to the English Proficiency Policy and requirements for International Students.
• A minimum cumulative GPA of 2.50 on undergraduate work completed from the degree granting institution, or a GPA of 3.0 on at least 12 semester hours of graduate work.
• A valid U.S. teaching certificate.
• Must have at least one year of teaching experience as a requirement for admissions.

*If your GPA does not meet the minimum requirements, you will be asked to submit an essay which will be reviewed by our Admissions Committee. For essay details, please email online@concordia.edu.

PROVISONAL ADMISSION
In some circumstances, applicants whose undergraduate GPA is below 2.5 may be granted provisional admission. Please contact your admissions counselor for more details.

All educators admitted to the Graduate Education Program at Concordia University Texas must:

• Maintain a GPA of 3.0 in order to stay in good standing as a graduate student.
• Students falling below the 3.0 requirement must bring their GPA to 3.0 within the next six (6) graduate hours earned or they will be academically ineligible to continue in the M.Ed. program.

HOW TO APPLY

APPLICATION STEPS
Online Application and Application Fee

Please click the link above to complete the online application and pay the $50 application fee. On your application, please use your legal name and fill in any maiden names. Application fees are non-refundable.

TRANSCRIPTS
Submit official transcripts from the college or university where you earned your baccalaureate degree and graduate coursework attempted. Request an official, sealed transcript to be sent to the Office of Admissions Processing. Please request immediately as it may take up to six weeks for transcripts to arrive in our office.

Office of Admissions Processing
Concordia University Texas
11400 Concordia University Drive
Austin, Texas 78726
FAX: 512.313.4639
online@concordia.edu
LETTERS OF RECOMMENDATION
Request three letters of recommendations from your last two immediate supervisors and a professional colleague through the online Graduate Admissions Application. Our application system will automatically send the request for a letter of recommendation by emailing your supervisor or colleague. We suggest you notify your recommenders in advance of the email request.

TEACHING CERTIFICATE
Submit a copy of your teaching certificate. If you do not hold a valid state teaching certificate but are a full-time teacher, contact your admissions counselor for details on the petition waiver.

GRADUATE TRANSFER CREDIT
For graduate hours to be considered for transfer credit you must submit the Official Graduate Transcript(s), submit the Graduate Transfer Credit Consideration Form which can be downloaded by clicking the link and submit course descriptions/syllabi for the graduate classes.

APPLY FOR FINANCIAL AID
Complete the online federal application at www.fafsa.ed.gov for the 2012-2013 school year. The Concordia University Texas school code is: 003557. For more details concerning Financial Aid, click the link above.

PAYMENT OPTIONS
If you do not wish to use financial aid, payment options are available. Please click the link above for more information.

PLEASE SEND ALL ADMISSION DOCUMENTS TO:
Office of Admissions Processing
Concordia University Texas
11400 Concordia University Drive
Austin, Texas 78726
FAX: 512.313.4639
online@concordia.edu

GPA REQUIREMENT
For direct admission into the Master of Education Program, applicants must have a minimum cumulative GPA of 2.50 (on a 4.0 scale) for all undergraduate work completed, or completed 12 hours of graduate course work with a 3.0 GPA (on a 4.0 scale). If your GPA does not meet the minimum requirements, you will be asked to submit an essay which will be reviewed by the Graduate Education Committee. For essay details, please email the Office of Admissions Processing at online@concordia.edu.

ADMISSION DEADLINES
Applicants must have a complete application by the deadline to be considered for the semester in which they are applying. If the application is not complete, students have the opportunity to roll the application over to the next semester. In order to use Financial Aid as payment for tuition, students are required to have all admission and financial aid documents submitted by the Admission Deadline.
**TUITION INFORMATION**
Undergraduate Tuition per hour: $545
Graduate – MED Tuition per hour: $605
Graduate – MBA Tuition per hour: $670

**FINANCIAL AID**
Concordia University Texas understands that continuing your college education is a substantial investment in your future and we are prepared to provide you with specific information to help you accomplish this goal.

Concordia University Texas focuses on assisting all eligible students in finding options that will allow them to finance their college education. Financial Aid options may include grants, federal loans, and other payment options.

**Free Application for Federal Student Aid (FAFSA)**

When a student submits the FAFSA, it is sent to the Federal Student Aid’s Central Processing System (CPS). While at the CPS, the student’s FAFSA goes through a series of edits to check for inconsistencies in the application. In addition, the CPS initiates several database matches with:
- Social Security Administration (SSA)
- Department of Homeland Security (formerly Immigration and Naturalization Service)
- National Student Loan Data System (NSLDS)
- Selective Service System
- U.S. Department of Veterans Affairs

If a discrepancy arises as the CPS processes the student’s application and performs data matches, the student’s FAFSA is flagged and the student may not be eligible for federal student aid until s/he resolves the discrepancy. It is important that the student understands that some discrepancies will prevent the CPS from calculating the Expected Family Contribution (EFC).

*2013-2014 academic year*
Concordia University Texas is grateful, proud and supportive of those who have or continue to serve through the military. For those looking to start or continue their education, we have a variety of options to assist with that process.

There are multiple financing options available to assist veterans and their dependents in pursuing their college education. Concordia University Texas accepts all Veteran Affairs educational benefits and is a participant in the Yellow Ribbon program.

In order for active military personnel to take advantage of their benefits, they must contact their local Veteran Affairs representative. Veterans must apply for their benefits on the Department of Veteran Affairs website at www.gibill.va.gov.

For more information on VA educational benefits, the Yellow Ribbon Program and steps to accessing your benefits, please visit the Department of Veteran Affairs website at www.gibill.va.gov/apply-for-benefits/. Once you’ve applied for benefits through the VA site, the Department of Veteran Affairs will notify you of your eligibility. Concordia will need a copy of your Certificate of Eligibility and your DD-214 so that we can certify your attendance with the VA once you are registered.

In the mean time, your admissions counselor can help you proceed through the regular admissions process in accordance with your program of interest. Once you have been officially accepted to Concordia University Texas, the University will process the paperwork concerning your financial benefits.
Campus Locations
Five Locations to Serve You

- Dallas / Fort Worth
- Austin Main Campus
- North Lamar University Center
- San Antonio
- Houston
HOW DO I PREPARE FOR ONLINE COURSES?
For your convenience, we offer a student training presentation that provides instructions on how to take an online course. The presentation is available upon request.

HOW WILL I ACCESS MY ONLINE COURSE?
Enrolled students will receive a login ID and password. Upon entering the ID and password in the login window, students will be able to access their online classes, view course information and retrieve their academic records.

WILL I HAVE FACE-TO-FACE MEETINGS WITH MY PROFESSOR?
Online courses are delivered entirely through the Internet. However, students can visit the campus and meet with professors during office hours if desired.

WILL I HAVE ACCESS TO LIBRARY RESOURCES?
Our library resources and services are available to all faculty and students who visit the main campus or use the online library.

HOW DO I GET HELP IF I CANNOT ACCESS MY ONLINE COURSE?
Concordia University Texas provides all students with a 24/7/365 help center. The University provides contact information for the help desk upon enrollment.